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JFW

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In re Applicant: William S. Rickards III § Examiner: John Q. Chavis

Serial No.: 09/733,800 § Group Art Unit: 2124

Filing Date: 12/09/2000

Title: Collaboration Engine: Adding Collaboration Functionality to Computer Software

**AMENDMENT**

Commissioner for Patents

P.O. Box 1450

Alexandria, VA 22313-1450

Dear Sir:

Responsive to the Office Actions mailed 01/02/2004 and 08/27/2004, please make the following amendments to the specification and the claims.

**NOTE: Since one complaint of the examiner was the application was not double-spaced, the application, not including diagrams, is included here in its entirety, double-spaced. Changes are indicated by being lined out and replacement text is underlined. The REMARKS Section is at the end. No new matter has been added.**